

MINUTES OF THE 11TH MONTHLY MEETING OF THE
COUNCIL OF THE TOWN OF HANLEY FOR THE YEAR 2016
HELD ON MONDAY, NOVEMBER 14, 2016
IN THE TOWN COUNCIL CHAMBERS

Present at the meeting were Mayor Marv Gerbrandt, Councillors Richard McGregor, Dwight Thall, Melissa Maddocks, Giselle Hanson, Tammy Goldthorpe-Martens, Andrea Townsend and Administrator Darice Carlson.

The meeting was called to order at 7:00 p.m. by Mayor Gerbrandt.

DELEGATE Roy Dietz – water and sewer connections for Bodeman Court

WATER AND SEWER CONNECTION

204/16

Maddocks: That we allow the Michael and Erin Dubyk water and sewer service connections from Lots 2 & 3, Block 29, Plan 102021398 Ext 0 to subsequent mains on First Street with the condition that a legal agreement be drafted by the Town's solicitor signed by Roy and Linda Dietz and registered on the remaining titles of the Bodeman Court phase of the subdivision to the effect that the current servicing agreement, covenants, provisions and schedules will be considered null and void for phases other than the Canada Court phase; and no future lots within this subdivision will be connected to sewer or water without sanitary sewage and water mains being constructed within Bodeman Court at which time a new servicing agreement will be required for this future development whether it be with Roy and Linda Dietz or another developer. CARRIED.

MINUTES 205/16

McGregor: That the minutes of the regular meeting held on October 3, 2016 be adopted as read. CARRIED.

REPORTS

Maintenance – as per agenda notes
DRWU – Carlson as per OneDrive – regular meeting October 26
RCMP - McGregor
Employee Reports – attached
Bank Reconciliations – attached
AR Report – attached
Water Consumption - attached
Fire Hall Update – as per agenda notes
Building & Development Permits – Carlson
Agvantage –Carlson – as per agenda notes
FCL – as per agenda notes
Administrator – Carlson – as per agenda notes

MINUTES OF THE 11TH MONTHLY MEETING OF THE
COUNCIL OF THE TOWN OF HANLEY FOR THE YEAR 2016
HELD ON MONDAY, NOVEMBER 14, 2016
IN THE TOWN COUNCIL CHAMBERS

Private sewer service
206/16

Martens: That we instruct the Administrator to forward a letter to owners Daniel and Doreen Smith that pursuant to Bylaw 10/11 cited as "The Water and Sewer Management Bylaw" subsection 10(c), they are liable for costs incurred for the repair of their sewer service line and will be invoiced by the Town for same. CARRIED.

Development Permits
207/16

McGregor: That Development Permit application submitted by Erin Dubyk be approved on the condition of agreement referred to in resolution number 204/16 above. CARRIED.

Councillor Dwight Thall declared conflict of interest at 8:04 p.m. and left the meeting.

Councillor Dwight Thall returned to the meeting at 8:09 p.m.

208/16

Hanson: That a monetary settlement in the amount of \$300 for municipal reserve would be accepted by applicants Dwight and Cathy Thall for the subdivision application of Parcel J, Plan 70S16187; and we note on the reply to Community Planning that no servicing agreement nor a turnabout or full street are required. CARRIED.

Office Computer
209/16

Hanson: That we purchase the computer and installation as quoted by Munisoft dated October 26, 2016, with the exception of Norton Security. CARRIED.

QA/QC Policy
210/16

Townsend: That we accept the minor updates to the Quality Assurance and Quality Control Policy amending names. CARRIED.

211/16

Maddocks: That we accept above reports. CARRIED.

FIN.STAT. 212/16

Maddocks: That the statement of financial activities for the month of October, 2016, be approved. CARRIED.

MINUTES OF THE 11TH MONTHLY MEETING OF THE
COUNCIL OF THE TOWN OF HANLEY FOR THE YEAR 2016
HELD ON MONDAY, NOVEMBER 14, 2016
IN THE TOWN COUNCIL CHAMBERS

CORRESPONDENCE

213/16

Townsend: That the correspondence be accepted and filed. CARRIED.

BYLAWS: Establish Committees

214/16

Townsend: That Bylaw No.18/16 being a bylaw to establish committees of the Town of Hanley be introduced and read a first time. CARRIED.

215/16

Martens: That Bylaw No.18/16 be read a second time. CARRIED.

216/16

Hanson: That Bylaw No. 18/16 be given three readings at this meeting.
CARRIED Unanimously.

217/16

Maddocks: That Bylaw No. 18/16 be read a third time and adopted.
CARRIED.

Amend OCP & Zoning

218/16

McGregor: That resolution numbers 173/16 and 175/16 be rescinded.
CARRIED.

219/16

Townsend: That Bylaw No.13/16 be read a third time and adopted.
CARRIED.

220/16

Martens: That Bylaw No. 14/16 be read a third time and adopted.
CARRIED.

Code of Ethics

221/16

Thall: That Bylaw No.19/16 being a bylaw to establish a Code of Ethics be introduced and read a first time. CARRIED.

222/16

McGregor: That Bylaw No.19/16 be read a second time. CARRIED.

223/16

Townsend: That Bylaw No. 19/16 be given three readings at this meeting.
CARRIED Unanimously.

MINUTES OF THE 11TH MONTHLY MEETING OF THE
COUNCIL OF THE TOWN OF HANLEY FOR THE YEAR 2016
HELD ON MONDAY, NOVEMBER 14, 2016
IN THE TOWN COUNCIL CHAMBERS

224/16

Martens: That Bylaw No. 19/16 be read a third time and adopted.

CARRIED.

POLICY

225/16

McGregor: That Policy 400-70 be added to read:

STORM WATER DRAINAGE

If a “culvert” or drainage swale is necessary crossing a landowner’s driveway or access, the landowner shall install and maintain the culvert or swale.

CARRIED.

ENGINEERING SPECS – AGVANTAGE DEVELOPMENT SUBDIVISION

226/16

Maddocks: That we approve the July, 2016 Agvantage subdivision development project specifications with amendments noted in the specifications in regards to the size of the sanitary sewer mains and correct the type of hydrant with these amendments forwarded to SAL Engineering and Agvantage Development Corp, this document to be attached to and forming a part of the sewer and water servicing agreement for the Agvantage Development Corp and Blairs Family of Company subdivision project.

CARRIED.

RENTER’S UTILITY DEPOSITS

227/16

McGregor: That renter’s utility deposits currently on hand, is held in suspense until such time as the renter moves from the property at which time, the deposit will be refunded to the renter provided there are no outstanding claims or liens against the renter due to the Town or the landlord.

CARRIED.

4H BUILDING

228/16

Townsend: That, if the local 4H organization raises funds for a pole type building including all permits to be constructed north of the existing riding ring located in the Fairgrounds, we approve this construction and assume ownership of the building after completion.

CARRIED.

CHRISTMAS SUPPER

229/16

Maddocks: That we set a date of Friday, December 9 for an annual Christmas supper shared jointly with the RM of Rosedale No. 283.

CARRIED.

MINUTES OF THE 11TH MONTHLY MEETING OF THE
COUNCIL OF THE TOWN OF HANLEY FOR THE YEAR 2016
HELD ON MONDAY, NOVEMBER 14, 2016
IN THE TOWN COUNCIL CHAMBERS

POOR GARY'S PUB SEWER SERVICE

230/16

Hanson: That, in the event that further blockage problems occur with the existing sewer service line for Poor Gary's Pub, we approve the construction of a new line alongside the westernmost side of the building to the main as proposed by owners Gary Grady and Sharon Mischolzi.

CARRIED.

CREDIT BUREAU COLLECTIONS

231/16

Hanson: That collection for Michael Dubyk in regards to damages to Railway Street be forwarded to the Credit Bureau Collections.

CARRIED.

TREE BEHIND LIFT STATION

232/16

Hanson: That, if the landowner wishes to remove the trees to the west and northwest of the lift station, they may do so.

CARRIED.

OFFICE CLOSED

233/16

Townsend: That if necessary, the Town Office be closed with advance notice to accommodate Administrator meetings and appointments in November and December, 2016.

CARRIED.

POLICY

Water/sewer service connection contractors

234/16

Townsend: That Policy number 803-11 h. be added as follows:

Any water and/or sewer service line connection shall be installed by a pre-approved contractor. Pre-approved contractors are as listed below:

- i. SCS Contracting Ltd.
- ii. Double K Excavating/KMS Construction Ltd.
- iii. Klassen Trenching
- iv. Dusty Rose Backhoe

If the contractor is not pre-approved as listed above, an application must be made to the Council for approval.

CARRIED.

MINUTES OF THE 11TH MONTHLY MEETING OF THE
COUNCIL OF THE TOWN OF HANLEY FOR THE YEAR 2016
HELD ON MONDAY, NOVEMBER 14, 2016
IN THE TOWN COUNCIL CHAMBERS

- ACCOUNTS 235/16
Maddocks: That the list of accounts for payment be approved by this council and the said list form part of these minutes. CARRIED.
- ADJOURN 236/16
McGregor: that this meeting adjourn at 9:23 p.m. CARRIED.

MAYOR

ADMINISTRATOR